



# Sanctuary Name Working Group

## Meeting Minutes

**Date:** 3/12/2013

**Start Time:** 1:00 pm

**End Time:** 1:40 pm

**Meeting Method:** Conference call

**Participation:** Elizabeth Kumabe, Gordon LaBedz, Keoni Kuoha, Sol Kaho‘ohalahala (WG chair)

**Staff Attendance:** Brenda Asuncion (sanctuary staff support for WG, notetaker), Joseph Paulin (Sanctuary Advisory Council coordinator)

**(Throughout the minutes, action items are noted with \* and summarized at the end)**

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**Note: will aim to start by 1:05 each week**

### Reviewer Suggestions

Working group members discuss the potential reviewers already suggested.

Maybe members of the nomenclature working group of the monument (haven't contacted them yet). Scientific expertise (e.g., from the monument). Want environmental or scientific expertise to ensure that we have that facet.

Don't want to ask people to participate as reviewers if they don't have a heads-up. Also don't want to refuse anyone from participating. Still allow for opportunity for people to offer new names (i.e., they aren't limited to just reviewing the names we provide them).

Re: opportunity to meet face-to-face...Just plan for a conference call and coordinate well with the island offices so that people have a place to go and sit with other people in person. If people don't want to participate in go-to-meeting, should still allow people to give input.

Invite people, get commitment of their interest, send them suggested names so far, give them the rubric and criteria we've been working with, give them timeline in which we'd like their response, then within that timeline schedule go-to-meeting and allow for response via writing or email as well.

Next Steps: Brenda work with Sol to gather names and contact information, draft invitation letter, send to working group for feedback before next Tuesday, then if we don't need to meet, no need. Then the working group members can use the letter in conversations with potential reviewers.

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### Meeting Minutes – March 12, 2013

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